

Rx

- Do you have an **Admin Time** and **Rx Status**?
- Is the prescription pointing to the device in **Allow Auto-Dispensing**?
- Did you indicate: **Use Admin Times**, in the Administration Details window?
- Have you indicated the **Qty** of tablets needed to be taken at the time(s) indicated?
- Does the **Qty** and **Dosages** add up to the **Days Supply**?
- Is this medication only to be taken every other day, or only on specific days of the week ? (Use **Days Options**)
- Does the prescription require an alternating or tapering dosage? Did you note it in the **Dosage by Days** window?

ADI

- Did you organize your **To Do** section, by dragging the applicable header(s)?
- Have you indicated the **Packaging Start Date**, when moving the prescriptions from **To Do** to **Pending**?
- Did you fix all of the validations in **Pending**?
- Did you select all of the applicable prescriptions to be packaged together, to ensure that they are sent as one file?

Reports

- Did you print the Drug Record Book (if applicable)?
- Did you print the Patient Official Receipt (if applicable)?